



CITY OF MONTEBELLO  
 POLICE DEPARTMENT  
 1600 W. BEVERLY BLVD.  
 MONTEBELLO, CA 90640

ALARM PERMIT APPLICATION

PERMIT NO.: \_\_\_\_\_

**IMPORTANT: Please provide complete information (i.e. telephone area codes, city, zip codes, etc.)  
 Failure to provide this information will delay the issuance of your Alarm Permit.**

<b>TYPE OF ALARM</b>	<input type="checkbox"/> NEW	<input type="checkbox"/> CHANGE	<input type="checkbox"/> REINSTATEMENT
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<b>TYPE OF BUILDING</b>	<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> COMMERCIAL	<input type="checkbox"/> OTHER _____
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<b>APPLICANT INFORMATION</b>	NAME OF APPLICANT		
	ADDRESS OF ALARM SITE		SUITE #
	CITY	STATE	ZIP CODE
	ALARM SITE PHONE NO. ( )	FAX NO. ( )	

<b>ALARM COMPANY INFORMATION</b>	NAME		
	ADDRESS		SUITE #
	CITY	STATE	ZIP CODE
	PHONE NO. ( )	FAX NO. ( )	

<b>EMERGENCY CONTACT I</b>	NAME	RELATIONSHIP
	HOME PHONE NO. ( )	CELL PHONE NO. ( )
	WORK PHONE NO. ( )	FAX NO. ( )

<b>EMERGENCY CONTACT II</b>	NAME	RELATIONSHIP
	HOME PHONE NO. ( )	CELL PHONE NO. ( )
	WORK PHONE NO. ( )	FAX NO. ( )

<b>EMERGENCY CONTACT III</b>	NAME	RELATIONSHIP
	HOME PHONE NO. ( )	CELL PHONE NO. ( )
	WORK PHONE NO. ( )	FAX NO. ( )

APPLICANT MUST NOTIFY POLICE DEPARTMENT IN WRITING OF ANY CHANGE IN ANY FACTS REQUIRED BY THIS APPLICATION. The information contained herein is true and correct to the best of my knowledge and belief. I hereby certify that the above referenced alarm conforms to the requirements of Title 8, Chapter 8.24, Sections 010 through 350 of the Montebello Municipal Code.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>GENERAL INFORMATION</b>	<b>SEND PAYMENTS TO:</b> CITY OF MONTEBELLO FINANCE DEPARTMENT 1600 W. BEVERLY BLVD. MONTEBELLO, CA 90640	<b>MAKE CHECKS PAYABLE TO:</b>  <b>CITY OF MONTEBELLO</b>	<b>ALARM PERMIT FEE:</b>  \$75.00	<b>QUESTIONS?          CALL          323-887-1313</b>
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## GENERAL INFORMATION

### 8.24.040 Applicability.

Any person who, on the effective date of this chapter, possesses, has installed, or uses an alarm system which requires a permit under the provisions thereof, shall apply for a permit as provided herein within ninety days after the effective date of this chapter. (Prior code § 8155)

### 8.24.090 Permit--Application--Forms.

Applications for all permits hereunder shall be filed with the finance department and shall be accompanied by the requisite fee. The fee is established to cover the cost of investigating and processing the applications and permits and is not refundable. The finance department shall prescribe the form of the application and request such information as is necessary to evaluate and act upon the permit application. The application for alarm systems shall specify the type of alarm system installed. (Prior code § 8163)

### 8.24.110 Permit--Reasons for denial--Issuance.

The alarm system permit shall be denied by the police chief if the alarm system does not comply with standards and regulations adopted pursuant to this chapter. The permit shall be issued to the person or subscriber using or possessing the alarm system at the installation premises. (Prior code § 8164)

### 8.24.120 Permit--Appeal from denial.

Any appeal of a decision by the police chief shall be filed with the city clerk within fifteen days after the date denial takes effect per this chapter. The appeal procedure will follow guidelines set forth in this chapter. (Prior code § 8165)

### 8.24.130 Permit--Renewal.

The fee for an alarm system permit shall be established by resolution, shall be renewable annually and shall not be prorated. No fees paid by the applicant shall be refundable. (Prior code § 8166 (a))

### 8.24.140 Permit--Transfer.

An alarm permit issued under the provisions of this chapter shall not be assignable or transferable. (Prior code § 8173)

### 8.24.160 Notice of permit application information change.

Whenever any change occurs relating to the written information required by this chapter, the applicant or permittee shall give written notice thereof to the finance department within five days after such change. (Prior code § 8169)

### 8.24.170 Permit--Revocation--Grounds.

An alarm system permit may be revoked by the chief of police for any of the following reasons:

- A. For the failure to observe any of the regulations or other provisions of this chapter;
- B. If the alarm system for which the alarm system permit is issued emits more than six false alarms during any consecutive three hundred and sixty-five day period;
- C. Where the applicant or permittee, his employee or agent has knowingly made any false, misleading or fraudulent statement of a material fact in the application for a permit, or in any report or record to be filed with any city agency;
- D. Any four false alarms indicating a violation of California Penal Code Section 211 within any consecutive three hundred sixty-five day period. (Prior code § 8177)

### 8.24.210 Permit revocation--Appeal.

- A. In the event a notice of revocation has been given or reinstatement denied, the permittee may appeal to the city council by filing with the city clerk a statement, setting forth the facts and circumstances regarding the actions of the chief of police; provided, however, that such appeal shall be filed prior to the expiration of the fifteen-day period following the service of the notice of revocation.
- B. The city clerk shall cause the appeal to be placed on the next available city council agenda and notify the permittee. The city council shall consider the appeal and may affirm, overrule, or modify the decision of the police chief. The decision of the city council shall be final.
- C. A filing and processing fee in an amount to be set by resolution of the city council shall be required. All fees paid by permittee shall be nonrefundable. (Prior code § 8179)

### 8.24.330 Confidentiality.

The information furnished and secured pursuant to this chapter shall be confidential in character and shall not be subject to public inspection, and shall be kept so that the contents thereof shall not be known except to persons charged with the administration of this chapter. (Prior code § 8170)