



**CLAREMONT POLICE DEPARTMENT  
APPLICATION FOR ALARM PERMIT**

PERMIT NO: \_\_\_\_\_  
DATE: \_\_\_\_\_

APPLICANT: COMPLETE SECTIONS I, II, III, IV.

**I. OWNERSHIP & LOCATION**

- A. NAME OF APPLICANT \_\_\_\_\_  
HOME ADDRESS \_\_\_\_\_ TELEPHONE \_\_\_\_\_
- B. LOCATION OF PROPOSED ALARM
  - 1. STREET ADDRESS \_\_\_\_\_
  - 2. NEAREST CROSS STREETS \_\_\_\_\_
  - 3. NAME OF BUSINESS \_\_\_\_\_ TELEPHONE \_\_\_\_\_

**II. EMERGENCY CONTACT INFORMATION**

- A. APPLICANT'S PLACE OF EMPLOYMENT:  
  

BUSINESS NAME	ADDRESS	TELEPHONE NUMBER
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- B. PERSON (OTHER THAN APPLICANT) TO CALL IN EVENT OF EMERGENCY: RESPONSIBLE PERSON WHO CAN OPERATE ALARM.

NAME	ADDRESS	HOME PHONE	BUSINESS PHONE
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**III. ALARM INFORMATION**

- A. ALARM COMPANY NAME \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
ADDRESS \_\_\_\_\_
- B. TYPE OF ALARM (CHECK ALL APPLICABLE)
  - AUDIBLE ONLY                       SILENT ONLY                       SILENT AND AUDIBLE
  - INTRUSION ALARM                       ROBBERY/PANIC                       FIRE                       MEDICAL EMERGENCY
  - MONITORED BY CENTRAL STATION                       CONNECTED TO POLICE ALARM PANEL
- C. ALARM BRAND NAME: \_\_\_\_\_ MODEL NO.: \_\_\_\_\_

**IV. SIGNATURE**

I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO KEEP THIS INFORMATION CURRENT, AND TO NOTIFY THE POLICE DEPARTMENT OF ANY CHANGES WITHIN TEN DAYS. I HAVE RECEIVED A COPY OF THE ALARM ORDINANCE, #78-43, AND AM AWARE OF THE PENALTIES ASSOCIATED WITH ALARM SYSTEMS.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

- FOR OFFICIAL USE ONLY -

**V. APPROVAL/REJECTION**

APPROVED  OR REJECTED: \_\_\_\_\_ DATE \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

REASON FOR REJECTION \_\_\_\_\_

ORDINANCE NO. 78-43  
ADOPTED NOVEMBER 28, 1978

AN ORDINANCE OF THE CITY OF CLAREMONT ADDING TO THE MUNICIPAL CODE OF THE CITY REGULATIONS FOR THE OWNERSHIP, LEASING, MAINTENANCE, INSTALLATION AND OPERATION OF ALARM SYSTEMS BY ADDING CHAPTER 9.35.

The City Council does hereby ordain as follows:

Section 1. There is herewith added to the Municipal Code of Claremont a new chapter relating to alarm systems which shall read as follows:

CHAPTER 9.35 ALARM SYSTEMS

Section 9.35.010 Definitions. For the purpose of this Chapter certain words and phrases shall be construed herein as set forth in this chapter unless it is apparent from the context that a different meaning is intended.

Alarm Agent means any person employed by an alarm business whose duties include the altering, installing, maintaining, moving, repairing, replacing, selling, servicing, responding to (excluding public safety officers), or causing others to respond to an alarm system, in or on any building, structure or facility.

Alarm Business means the business carried on by any individual, partnership, corporation or other entity of selling, leasing, maintaining, servicing, repairing, altering, replacing, moving, or installing any alarm system or causing to be sold, leased, maintained, serviced, repaired, altered, replaced, moved or installed any alarm system in or on any building, structure or facility.

Alarm System means any mechanical or electrical device which is designed or used for the detection of intrusion into a building, structure or facility or for alerting others of an event within a facility, or both, which event causes a local audible alarm or transmission of a signal or message. Alarm systems include, but are not limited to, audible alarms and proprietary alarms. Devices which are not designed or used to evoke a police response, or used to register alarms that are intended to be audible, visible or perceptible outside of the protected building, structure, or facility are not included within this definition, nor are auxiliary devices installed by a telephone company to protect its systems which might be damaged or disrupted by the use of an alarm system.

Appellant means a person who presents an appeal pursuant to this chapter.

Applicant means a person, firm or corporation, who files an application for a permit as provided in this chapter.

Audible alarm means a device designed for the detection of an intrusion on premises, which generates an audible sound which can be heard off the premises when it is actuated.

City means the City of Claremont.

Day means a calendar day.

Person means a person, firm, corporation, association, partnership, individual, organization or company.

Proprietary Alarm means an alarm which is not regularly serviced by an alarm business.

False alarm means the activation of an alarm system through mechanical failure, accidental tripping, misoperation, malfunction, misuse, or the neglect of the owner or lessee of an alarm system, or his employees or agents. Upon failure of the police department to find any evidence of intrusion, fire, or other need or cause for activating an alarm system, a conclusive presumption of false alarm will be made. False alarm shall not include alarms caused by earthquakes, violent winds, malfunction of telephone line circuits, or external causes beyond the control of the owner or lessee of the alarm system.

Section 9.35.011 Permit for Alarm System Required. No person shall possess, install or use an alarm system without first applying for and receiving an alarm permit in accordance with the provisions of this chapter.

Section 9.35.012 Application for Permit. Applications for an Alarm Permit shall be filed with the Chief of Police on forms provided by the City and the applicant shall at that time pay the appropriate fee which may be established by Resolution of the City Council. The application shall be signed and verified by the applicant and shall contain such information as may be deemed necessary by the Chief of Police. Permits provided for in this chapter shall be issued by the Chief of Police, and shall be nontransferable. Any permit issued under this chapter shall be valid for 5 years.

Section 9.35.013 Applicant for Alarm Permit - Investigation. Upon receiving an application from any person for an alarm permit, the Chief of Police shall cause an investigation to be made of the system to be installed to determine if the system complies with the requirements of this chapter. If the proposed system complies with this chapter, the Chief of Police shall cause a Permit to be issued. An alarm permittee may be allowed a direct connection to the alarm board in the Claremont Police Department, provided facilities are available for direct connection. The city council may, by resolution, establish a direct connection fee which shall be paid on or before July 1 of each year by each alarm permit holder whose system directly connects to the Claremont Police Department. This section shall not be construed to permit telephonic alarm systems.

Section 9.35.014 Suspension and Revocation of Permits. If at any time it shall come to the attention of the Chief of Police that the holder of a permit issued under this chapter has violated any provisions of this chapter, rules, or regulations made pursuant to this chapter, including, but not limited to, false alarms which exceed the number established by resolution of the City Council or by refusing to pay the false alarm prevention payment as provided pursuant to Section 9.35.016, the Chief of Police may suspend the permit.

If an alarm permit is suspended, the notice of suspension shall be deemed served when personally served upon the permittee or deposited in the United States Postal Service by registered mail. Upon failure of the permittee within ten (10) days after service of the notice of suspension to cause the alarm system to be repaired, to be properly used and operated, and to pay any delinquent false alarm prevention payment, or to present an appeal to the Appeals Board, the permit shall be revoked. The effective date of the revocation of an alarm permit shall be ten (10) days after service of the notice of suspension or the date of the Appeals Board action affirming revocation, whichever is later. If the alarm permit is revoked, the alarm system may not thereafter be used until a new permit is issued.

Section 9.35.015 Appeal to Appeals Board. There is hereby created an Appeals Board within the Police Department of the City of Claremont. The members of the Board shall be appointed by the Chief of Police and shall be three members.

In the event a permit is suspended as provided in Section 9.35.014 of this chapter, the permittee may present an appeal to the Appeals Board by filing a Notice of Appeal with the Clerk of the Board setting forth the facts and circumstances regarding the appeal. Said Notice of Appeal shall be filed not later than ten (10) days after service of Notice of Suspension as provided in Section 9.35.014 of this chapter.

The Appeals Board shall consider the appeal not later than fifteen (15) days from the date on which such appeal is filed with the Clerk of the Board. The Board shall hear all relevant evidence and shall determine the merits of the appeal. The Board may affirm, overrule or modify the decision of the Chief of Police.

Section 9.35.016 False Alarm - Prevention Payment. When emergency messages, signals, or notices are received by the Police Department that evidence a failure to obtain a permit or comply with any other requirement under this ordinance, the Chief of Police is authorized to demand that the owner or lessee of the alarm system initiating such message, signal or notice, or his representative disconnect the alarm system until it is made to comply with said requirements.

Any person who maintains or has an alarm which has caused any signal, message, or alarm to be transmitted to the Police Department, either by direct telephone or other direct communication, or by communication from an alarm agent, or an alarm business, or by a person responding to an audible alarm, and which is proven to be a false alarm,

shall pay a false alarm prevention payment to the City as established by resolution of the City Council.

An alarm permit may be suspended or revoked as provided in Section 9.35.014 in addition to the payment of the prevention payment as provided in this section.

Section 9.35.017 Alarm Standards and Regulations. All alarm systems and appurtenant equipment installed within the City shall meet or exceed the workmanlike standards of the industry and those standards which may hereafter be established by the City. The City reserves the right to inspect all systems installed within the City.

Section 9.35.018 Alarm Requirements. In addition to the information required in Section 9.35.012, the alarm permittee shall supply on his application for permit the names, addresses and phone numbers of the selling or installing alarm company or if the permittee is not under a service contract with an alarm business, at least two persons to call in event of emergency. In the event the names, addresses and phone numbers change, the permittee shall supply the changes within ten (10) days of the change.

Section 9.35.019 Automatic Shutoff Requirements - Audible Alarms. All audible alarm systems, excluding fire alarms which indicate the functioning of an automatic fire alarm or sprinkler system, shall include a device which will limit the generation of the audible sound of the system to not longer than 15 minutes after activation when the alarm system is protecting a residential structure and 15 minutes when the alarm system is protecting a commercial structure.

Section 9.35.020 Delay Device Requirements. All burglary detection alarm systems installed after the effective date of this ordinance that directly transmit a signal to the police facility shall include a device which will provide a minimum of a thirty second delay of the original transmission and activate a signal immediately in such a manner as to be perceptible to a person lawfully entering, leaving or occupying the premises. Such device is intended to provide an opportunity for the person having lawful control of the alarm system to terminate its operation after activation but prior to the transmission of a false alarm.

Section 9.35.021 Power Supply. An alarm system shall be supplied with an uninterruptible power supply in such a manner that the failure of interruption of the normal utility electric service will not activate the alarm system. The backup power supply must be capable of at least four hours of operation.

Section 9.35.022 Testing Alarm. Permittees shall notify the Claremont Police Department prior to any service, test, repair, maintenance, adjustment, alterations or installations of systems which would normally result in a police response, which might activate a false alarm. Any alarm activated where such prior notice has been given shall not constitute a false alarm.

Section 9.35.023 Prohibitions. It shall be unlawful to install or use an alarm system which upon activation emits a sound similar to sirens in use on emergency vehicles or for civil defense purposes.

Section 9.35.024 Prohibition of Telephonic Alarm Systems. No person shall operate or maintain a telephonic alarm system which automatically transmits a signal, message, or warning to the City of Claremont Police Department by means of any public telephone line.

Section 9.35.025 Fees. Fees prescribed heretofore in this ordinance shall be in addition to any other lawful fees imposed by the City for doing or conducting business within the City.

Section 9.35.026 Limitation on Liability. The City of Claremont is under no obligation or duty to any permittee or any other person by reason of any provision of this chapter, or the exercise of any privilege by any permittee hereunder, including, but not limited to, any defects in the alarm board at the Police Department, any delay in transmission of an alarm message to any emergency unit or damage caused by delay in responding to any alarm by any City officer, employee or agent.

Section 9.35.027 Criminal Penalties. Any person who violates any provision of this chapter shall be guilty of a misdemeanor and upon conviction thereof shall be punished by a fine of Five Hundred Dollars (\$500.00) or imprisonment in the County Jail not exceeding six (6) months, or by both. Each such person shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of this chapter is committed, continued or permitted by such person.

Section 9.35.028 Application of Chapter. Any person who, on the effective date of this ordinance possesses, has established, or uses an alarm system which requires a permit under this chapter, shall apply for an alarm permit, as provided in this chapter, within six (6) weeks after the effective date of this ordinance.